



1301 S. SD Hwy. 37 - Parkston, SD 57366  
Phone: (605) 928-7951 - Fax: (605) 928-7952  
Toll Free: 800-658-4703 - email: mds@santel.net

MANUFACTURING CO., INC.  [www.mdsmfg.com](http://www.mdsmfg.com) 

## Application for Employment

As an equal Opportunity Employer, this organization does not discriminate on the basis of race, color, religion, sex, national origin, age, disability or veteran status. All information provided in this application will be treated confidentially and will be used to help ensure the best use of your abilities if we employ you.

### Print Clearly/Complete Fully

Position Applied for \_\_\_\_\_ Date of application \_\_\_\_\_

Name \_\_\_\_\_ Social Security Number \_\_\_\_\_

Address \_\_\_\_\_  
Street City State Zip

Home Telephone \_\_\_\_\_ Cell \_\_\_\_\_ Email \_\_\_\_\_

Are you at least 18 years of age? Yes \_\_\_\_\_ No \_\_\_\_\_

Do you wish to work Full Time \_\_\_\_\_ Part Time \_\_\_\_\_

Salary Desired \_\_\_\_\_

Why do you wish to change employment? \_\_\_\_\_

Date available to begin work. \_\_\_\_\_ Have you applied at MDS before? Yes \_\_\_ No \_\_\_

Any other commitments to other employers that might affect your employment with us?  
\_\_\_\_\_

Are you a United States Citizen? Yes \_\_\_\_\_ No \_\_\_\_\_

Are you able to perform the essential functions of the job for which you are applying for with or without reasonable accommodations?

Yes \_\_\_\_\_ No \_\_\_\_\_

Have you been convicted of a felony within the last 7 years? Yes \_\_\_\_\_ No \_\_\_\_\_

## Employment History

It is important that all employers are listed and employment dates are accurate. Indicate present or most recent employer first.

Dates Employed	Name & Address of Employer	Salary	Position	Reason for Leaving
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From _____	_____	_____	_____	_____
To _____	_____			_____
	_____			_____

From _____	_____	_____	_____	_____
To _____	_____			_____
	_____			_____

From _____	_____	_____	_____	_____
To _____	_____			_____
	_____			_____

From _____	_____	_____	_____	_____
To _____	_____			_____
	_____			_____

<b><u>Education</u></b>			
Name & Location	Dates	Grad Date	Year Completed
_____ High School	_____	_____	_____
_____ College/University	_____	_____	_____
_____ Trade/Business	_____	_____	_____

### ***General Data***

List any courses you have taken which you believe related to the position you are applying for \_\_\_\_\_

\_\_\_\_\_

Job related skills \_\_\_\_\_

\_\_\_\_\_

## References

List name & telephone number of three business/work references who are not related to you and who are not previous supervisors. If not applicable, list three school or personal references who are not related to you.

May we contact your present employer for a reference? Yes \_\_\_\_\_ No \_\_\_\_\_

Name & Address	Telephone	Years Known
_____	_____	_____
_____	_____	_____
_____	_____	_____

1. I hereby affirm that the information provided on this application (and accompanying resume, if any) is true and complete to the best of my knowledge. I also agree that falsified information or significant omissions may disqualify me from further consideration for employment and may be considered justification for dismissal if discovered at a later date.

2. I authorize persons, schools, my current employer (if applicable) and previous employers and organizations named in the application (and accompanying resume, if any) to provide any relevant information that may be required to arrive at an employment decision, and release all parties from all liability for any damage that may result from furnishing same to you.

3. This application is not a contract & cannot create a contract. I understand that my employment can be terminated with or without cause, at any time, at the discretion of either the company or myself. I understand that no management official has any authority to enter into an agreement contrary to the foregoing or make any oral assurance or promise of continued employment.

4. I understand this application will be kept in the active files for a period of 60 days from the date indicated below.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date